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Notice and Agenda of the VIA Metropolitan Transit Board of Trustees Regular Meeting  
Tuesday, December 17, 2024, at 5:00 p.m.  
Eskridge Community Room – 1021 San Pedro, San Antonio, Texas 78212

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**STATEMENT TO PUBLIC REGARDING IN PERSON BOARD MEETINGS AND  
PUBLIC COMMENT PERIOD FOR DECEMBER 2024 BOARD MEETINGS**

VIA Metropolitan Transit hereby announces that the December 17, 2024, meetings of the VIA Metropolitan Transit and Advanced Transportation District Board of Trustees will be conducted **in person only**.

**Public Comments:**

Members of the public who wish to address the Board of Trustees during the Citizens to Be Heard portion of a meeting may do so. Each speaker is allowed a maximum of three minutes to address the Board and are requested to first state their name and any organization(s) they represent. **All comments must concern public business or policy over which the Board has supervision and control and shall be addressed to the Board as a body and not to any employee, staff member or audience member.** A speaker may address the Board by using **one** of the following methods:

**To Speak in Person**

Speakers who wish to address the Board in person must register to speak. In person registration will be held at the VIA Metro Center Board Room, 1021 San Pedro beginning at 4:30 p.m. and ending at 5:00 p.m.

Other guidelines that govern the Citizens to Be Heard process can be found on the VIA website.

**Other Ways to Provide Comments to the Board:**

**To Provide Comments By Voicemail**

You may submit comments to the Board by leaving a voicemail. You may do so by calling **(210) 362-2009** and leaving a recorded message as prompted by the system.

Recorded comments will not be played during the meeting. They will be provided to Board members.

**To Submit Written Comments By Email**

Alternatively, you may submit written comments to the Board via email. Comments should be emailed to **board.comments@viainfo.net**.

Emailed comments will not be read during the meeting. They will be provided to Board members.

A recording of this meeting will be available on the VIA website.

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1. **Call to Order**
2. **Moment of Reflection, Pledge of Allegiance**
3. **Citizens to be Heard**

NOTE: Citizens to be Heard in-person sign up will begin at 4:30 p.m. and end at 5:00 p.m. Each speaker is allowed a maximum of three minutes to address the Board during the Citizens To Be Heard period. Comments at the regular VIA board meeting must concern public business or policy over which the Board has supervision and control. Any comments shall be addressed to the Board as a body and not to any employee, staff member or audience member. Profanity, purely personal attacks, comments, or threats towards any individual will not be tolerated. Any speaker who engages in behavior that disrupts the Board meeting will be asked to leave and may be removed from the meeting. Speakers are requested to first state their names and any organization(s) they represent.

4. **President/CEO Report**
5. **Recognition of President and CEO Jeffrey C. Arndt**

**AGENDA ITEMS FOR REVIEW, CONSIDERATION AND POSSIBLE ACTION:**

6. **\*Bus, Van, and Shelter Advertising** – *To provide a status on pending litigation*
7. **Consent Agenda**  
*Items for Approval:*
  - A. Approval of Minutes
    1. November 19, 2024 regular meeting
    2. November 12, 2024 special meeting
    3. August 6, 2024 special meeting (budget)
    4. August 6, 2024 special meeting (service changes)
  - B. Local Government Consultant Services – *To request approval to award a contract for local government consultant services*
  - C. Comprehensive Public Engagement, Communications, and Strategy – *To request approval to award a contract for comprehensive Public Engagement, Communication, and Strategy Services*
  - D. Transit Center Upgrades – *To request approval to award a contract for the Transit Center upgrades, of the Crossroads Park and Ride, Ellis Alley Information Center, and Medical Center Transit Station*
  - E. Substance Abuse Prevention Program Update – *For information, discussion, and possible action regarding the Substance Abuse Prevention Program*
  - F. Third Amendment to VIA and the City of San Antonio Interlocal Agreement - *For information, discussion, and possible action by the VIA Board of Trustees regarding a proposed third amendment for the Interlocal Agreement between VIA Metropolitan Transit Authority (VIA) and the City of San Antonio (City / COSA)*

Informational Reports Presented at Board Work Session:

- G. Board Activity Requests - *For information and discussion regarding the board activity requests*
  - H. Financial Updates - Monthly / Quarterly Financial Reports
  - I. Dahab Group Reports – *For information and discussion related to performance reports for VIA's Retirement Plans*
  - J. Legislative State and Local Update – *For information and discussion related to state and local legislative matters*
8. **Audit Plan** – *For information, discussion, and possible action relating to the FY2025 Audit Plan*
9. **\*Board of Trustees**
- A. Election of Board Chair – *To elect a Board Chair for a term beginning January 1, 2025 and ending December 31, 2026*
    - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
    - 2. Nominee Comments
    - 3. Election of Board Chair for a Term Ending December 31, 2026
  - B. Election of Board Vice Chair – *To elect a Board Vice Chair for a term beginning January 1, 2025 and ending December 31, 2025*
    - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
    - 2. Nominee Comments
    - 3. Election of Board Vice Chair for a Term Ending December 31, 2025
  - C. Election of Board Secretary – *To elect a Board Secretary for a term beginning January 1, 2025 and ending December 31, 2025*
    - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
    - 2. Nominee Comments
    - 3. Election of Board Secretary for a Term Ending December 31, 2025
  - D. Election of Assistant Board Secretary – *To elect a Board Secretary for a term beginning January 1, 2025 and ending December 31, 2025*
    - 1. Review / Acceptance of Nominees and Nominations from the Floor (if any)
    - 2. Nominee Comments
    - 3. Election of Assistant Board Secretary for a Term Ending December 31, 2025
10. **\*Legal Briefing**
11. **Adjourn**

**NOTE:** Whenever open meeting policies provide for a closed session in matters concerning legal advice, real estate, contracts, personnel, or security, the Board may find a closed session to be necessary. For the convenience of the citizens interested in an item preceded by an asterisk (\*), notice is given that a closed session is contemplated.

**ACCESSIBILITY STATEMENT**

The VIA Metro Center (VMC) is wheelchair accessible at the main entrance on San Pedro and is equipped with automatic doors. To request accessible documents or sign language interpretation please call 210-362-2140 at least 48 hours prior to the meeting.

**▽ SECURITY**

Individuals attending this meeting will be subject to being scanned with a security wand and/or metal detector walk through. You and your property (briefcase, purse, etc.) are subject to being searched.